



August 19, 2015

RE: Spoerlein Farm

Dear Homeowner,

As many of you are already aware, the storm that struck Buffalo Grove on April 12, 2014 impacted your community. We understand the importance of a timely response for events such as this. Following the storm we dispatched crews to your association to assess the damage and to secure any potentially dangerous situations.

Upon our initial investigation, we found substantial damage that warranted pursuing an insurance claim with the Association's insurance carrier. Lincoln Hancock Restoration has been working closely with your Board of Directors and Management Company to advise and guide you through the lengthy insurance claim and restoration process. Lincoln Hancock has helped to negotiate a fair and equitable settlement with the Associations Insurance carrier. It is common for claims this large to take many months to finalize before construction actually starts.

Lincoln Hancock Restoration is currently scheduled to begin replacing roofing and other exterior components on Monday, August 24, 2015. Please understand that weather and other factors can impact the schedule. Lincoln Hancock will be posting a notice on your door 24-48 hours before work is scheduled to begin on your building. In preparation we ask you to remove any items on the exterior of your home. This includes but is not limited to grills, chairs, tables, potable plants, wind chimes or any other items that you may have placed on the exterior of your home. There is a possibility that any items left out on the exterior of your home could be accidently damaged during the restoration process.

If you need to use a vehicle while work on your building is taking place, you will need to make sure it is moved prior to work commencing and parked in an area out of the work zone. In some cases we may need to place dump trailers in your driveway overnight. We will do our best to notify you in advance and to remove them as soon as possible.

Satellite dishes which are mounted on the roof decking will be removed during the restoration process. If your satellite dish is removed, you will need to contact your satellite provider to have the dish reinstalled in an approved location. Your Board of directors asked us to let you know the following:

Satellite dishes attached to the roof itself are illegal and must be removed/relocated before the new roofs are installed.



IV. RULES REGARDING THE USE, ADMINISTRATION AND APPEARANCE OF THE PROPERTY

C. Satellite Dishes: Satellite Dishes of any kind **cannot be attached or mounted to the roof** of any unit, and the Unit Owner Must complete the Alteration & Addition application form and submit for approval to the Association's Board of Directors for approval beforehand.

--Spoerlein Farm Rules and Regulations

In order to be able to access the materials to the building, heavy duty lifts are required. Please note that any tire marks left on the driveway are not permanent and will dissipate over time.

Typically construction will start as early as 7:00am and we will work as long as possible within compliance of local ordinances of 7:00pm. The longer days Lincoln Hancock works, the sooner we will be able to complete all of the necessary repairs and/or replacements.

Daily cleanup is mandatory and we are very sincere about this. We understand this is your home and will do our best to keep the community as clean as possible.

During the duration of this project we will have a portal for Spoerlein Farm homeowners to log into to review weekly updates and track progress. To login please visit our website at www.lincoln-hancock.com and click "Login" on our homepage. Please enter the following login information (the username and password are case sensitive):

Username: Spoerleinfarm

Password: Spoerlein123

All construction related issues should first be reported to the Lincoln Hancock Construction Supervisor as they are aware of the daily schedule of events and are on site. If you feel you are not receiving the level of service you deserve or have any additional questions or concerns please contact Aimee Adams, Director of Client Services at Lincoln Hancock Restoration.

Aimee Adams, Director of Client Services, 888-230-7701 x307 or aadams@lincoln-hancock.com

Onsite Construction Superintendent, 847-607-1895 service@lincoln-hancock.com

Thank you for your patience during this restoration process.

Sincerely,

Lincoln Hancock Restoration



5401 N. Central Expressway, Suite 300 | Dallas, TX 75205

1-888-230-7701 | www.lincoln-hancock.com | service@lincoln-hancock.com